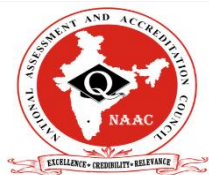


ANNUAL QUALITY ASSURANCE REPORT (AQAR)
(2016-17)

Submitted to



National Assessment and Accreditation Council

P. O. Box No. 1075, Nagarbhavi, Bangalore
(Karnataka) -560072

Submitted by



S.S. JAIN SUBODH P.G.(AUTONOMOUS)COLLEGE

Rambagh Circle-Jaipur

Rajasthan-302004

Website:www.subodhpgcollege.com

Email:iqac@subodhpgcolleg.com



S.S. Jain Subodh P.G. (Autonomous) College

(Affiliated to the University of Rajasthan, Jaipur)
Re-accredited with 'A' Grade (3.72 CGPA) by NAAC-UGC
Awarded status of College of Excellence by UGC
Declared as Model College by State Government

Ref. SC 2017-18/1336

Date : 12/02/18

To,
The Director
National Assessment and Accreditation Council (NAAC)
P. O. Box No. 1075, Nagarbhavi
Bangalore, Karnataka -560072 (India)

Subject- Submission of Internal Quality Assurance Report (IQAR) of IQAC for Academic Year 2016-17

Tracking ID: EC (SC)/28 A&A/105.3

Respected Sir

With Reference to the above cited subject, we have honor to submit herewith the *Internal Quality Assurance Report (IQAR)* of our college for the year 2016-17 as per the NAAC guidelines.

Please kindly acknowledge the receipt of the same.

With best Regards

Yours Faithfully

(Prof. K.B.Sharma)
Principal



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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

1. Details of the Institution

1.1 Name of the Institution

S.S. Jain Subodh PG (Autonomous) College

1.2 Address Line 1

Rambagh Circle

Address Line 2

-

City/Town

Jaipur

State

Rajasthan

Pin Code

302004

Institution e-mail address

principal@subodhpgcollege.com

Contact Nos.

0141-2574780, 0141-2569126

Name of the Head of the Institution:

Prof. K.B. Sharma

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. &Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	----	2004	05 Years
2	2 nd Cycle	A	3.72	2011	05 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 19-06-2016
- ii. AQAR 2013-14 submitted to NAAC on 02-07-2016
- iii. AQAR 2014-15 submitted to NAAC on 02-07-2016
- iv. AQAR 2015-16 submitted to NAAC on 23-01-2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Faculty	<input type="text" value="10"/>
Non-Teaching Staff	<input type="text" value="02"/>
Students	<input type="text" value="02"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="NIL"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

How to write a Research Paper?

Vedic Mathematics

Personality Development

2.14 Significant Activities and contributions made by IQAC

IQAC has performed the following functions:

- Strengthening the Quality of Academics and Research through constant support and encouragement to faculty & students.
- Monitoring the performance of the teaching-learning activities through student, Parent and Alumni feedback
- Publishing of Newsletter
- Promoting use of ICT by use of smart class rooms
- The IQAC was actively involved in SWOC analysis - Assessment of SWOC to identify Strengths and Weaknesses of the Institution Encouraging and assisting in resource mobilisation for conducting conferences/ seminars/ FDP etc

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Conduction of Social Awareness Campaigns	<ul style="list-style-type: none"> ▪ Celebration of World Population Day ▪ Conduction of Tiranga Yatra ▪ Seven day camp for NSS Volunteers at Goshala ▪ Swachh Bharat Abhiyaan ▪ Plantation Program ▪ Blood donation camp ▪ Road safety week ▪ Jaipur marathon
New Courses (UG and PG)	<ul style="list-style-type: none"> ▪ Masters in Social Work (MSW) ▪ Certificate Course of Basic Skills in Psychological Counseling ▪ Certificate Course in German and French ▪ HIV/AIDS Awareness and Counseling Program ▪ Certificate Program in association with Centre for United Nations ▪ Certificate Program in association with Centre for United Nations
Conduction of FDP's	<p>In collaboration with NITTR 03 Faculty Development Programs were Conducted on</p> <ul style="list-style-type: none"> ▪ Multimedia ▪ Wireless Networking ▪ Neural Networks
Conduction of Conferences/Seminars	<ul style="list-style-type: none"> ▪ National Conference on Sustainable Chemical & Material Sciences ▪ National Conference on Multiple Manifestations of Women: Women in Indian Society ▪ National Conference on Development and Governance: Issues and Prospects ▪ International Conference on Aesthetic Affirmations, Mediatic Manipulation, Literary Laxity, and Artistic Arbitration
Introduction of job oriented courses	<ul style="list-style-type: none"> ▪ Rajasthan State –Certificate Course of Information Technology (RS-CIT)

Introduction of skill development programs	<ul style="list-style-type: none"> ▪ Spoken Tutorial online certificate Program (in association with IIT Mumbai) ▪ Anusandhan - Research Writing Skill Development Program ▪ Accounts Assistant using Tally (Employment Linked Skill Training Program by Rajasthan Skill and Livelihoods Development Corporation) ▪ Computer Network Assistant (Employment Linked Skill Training Program by Rajasthan Skill and Livelihoods Development Corporation)
Publication of new journals	<p>02</p> <p>The Subodh Journal of Social Sciences & Humanities (SJSSH)</p> <p>The Subodh Journal of Commerce & Management (SJCM)</p>

* Attached Academic Calendar: **Annexure-II.**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|---|
| <ul style="list-style-type: none"> • Appointment of New Faculty Members • Purchase of New Books • Improvement in Infrastructural Facilities like Installation of Lift, Class Rooms, Smart Classrooms • Installation of Water Harvesting System • Installation of Solar Plant |
|---|

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	08	04		
PG	17	01	09	
UG	16	Nil	11	
PG Diploma	10	Nil	08	
Advanced Diploma	-	-	-	
Diploma	03	Nil	03	
Certificate	16	07	16	
Others	02	Nil	02	
Total	72	12	39	
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Elective Option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	44
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders* Alumni (On all aspects)

Parents
 Employers
 Students

Mode of feedback:

Online
 Manual
 Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- | |
|---|
| <ul style="list-style-type: none"> Around 35-40% faculty members are part of BOS BOS members meet every year to update the syllabi in tune with the changing needs of industries Academic Council meeting has also been organised every year to take suggestions from the academicians from other Universities also New Department MSW was introduced during last session |
|---|

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Department of Sociology

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	221	200	18	03	

2.2 No. of permanent faculty with Ph.D. 133

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	58	Nil	03	Nil	01	Nil	Nil	Nil	62	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty 03 18 Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	73	110	-
Presented papers	135	205	-
Resource Persons	5	15	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of Smart Class Rooms
- Incorporation of E-learning resources in Library
- Educational trips for students and faculty members
- Teaching aids like films, documentary, case studies, role play, group discussions, computer labs teaching, corporate expert lectures, performance training and learning process
- Internet facility for all the staff members and students through Wi-Fi.

2.7 Total No. of actual teaching days during this academic year 225

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Factual Bar coding
- Multiple choice Questions in compulsory Papers

2.9 No. of faculty members involved in curriculum Restructuring /revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

110	185	185
-----	-----	-----

2.10 Average percentage of attendance of students

85% approx.

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.	852	10	55.2	33	1.35	99.55
B.Com.	684	12	45.2	41.34	2	98.90
B.A.	495	13	50	18	3.85	84.85
M.Sc.	134	15	48	34	0	97.00
M.Com.	122	20	53.65	20	2	95.65
M.A.	84	18	54	22	1.24	95.24
B.C.A.	167	17	52	25	3	97.00
B.B.A.	168	15	57	22	3	97.00
M.C.A.	78	16	67	17	0	100.00
M.Sc. IT	17	17	64	19	0	100.00
PGDCA	23	18	58	12	8	96

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Following are the different ways to monitor/evaluate Teaching & Learning Process:

- Feedback Collection and analysis from students, Parents and Alumni
- Self appraisal form from faculty members
- Analysis of students' results

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	28
Summer / Winter schools, Workshops, etc.	03
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	70	NIL	NIL	08
Technical Staff	30	NIL	11	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Initiatives for promotion of research are taken by the College Research Committee and the IQAC
- Disseminating information about research schemes, revised guidelines/ directives of funding agencies
- Scrutiny of research proposals by Research Committee before submission to the funding agency
- All types of administrative support for the faculty towards research activities

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	05	01
Outlay in Rs. Lakhs	4,20,000/-	6,78,000/-	8,065,020/-	25,00,000/-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	Nil	14	06
Outlay in Rs. Lakhs	10,85,000	-	57,23,000/-	22,71,900/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	142	91	
Non-Peer Review Journals	8	7	
e-Journals	23	08	
Conference proceedings	61	28	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-2018 (7)	UGC, DRDO, IUAC, ICSSR	94,43,020/-	56,65,800/-
Minor Projects	2015-2018 (20)	UGC, ICSSR	35,00,000/-	19,75,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	03			
Sponsoring agencies	SADAA	UGC, DST, ICSSR, DRDO & BRNS			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

04 08 -

3.14 No. of linkages created during this year 12

3.15 Total budget for research for current year in lakhs :

From Funding agency 76,40,800/- From Management of University/College 25 Lakhs

Total 101,40,800/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
12	-	08	03		01	

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them 17

35

3.19 No. of Ph.D. awarded by faculty from the Institution 11

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF 01 Project Fellows 01 Any other -

3.21 No. of students Participated in NSS events:

University level	324	State level	29
National level	23	International level	02

3.22 No. of students participated in NCC events:

University level	18	State level	31
National level	26	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	01
National level	01	International level	Nil

3.24 No. of Awards won in NCC:

University level	03	State level	05
National level	06	International level	Nil

3.25 No. of Extension activities organized

University forum	-	College forum	38		
NCC	03	NSS	04	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Roving
- Blood donation camp
- Visit to Mental Health and Rehabilitation Centres
- Health Awareness Programme
- Tree plantation
- Awareness programme on Biodiversity Conservation
- Awareness about pathogenic aspect of soil and water and their impact on health
- Awareness programme and community participation for water conservation
- World Environmental Day, Ozone day, Wildlife week celebration
- Students Union Election
- National Science Day Celebration
- Youth Week

- AIDS Day celebration
- Awareness of HIV and AIDS through film shows and Nukkad Natak
- Awareness of HIV and AIDS through Poster making sessions
- Awareness of HIV and AIDS through slogan writing competition
- Clean Campus Mission
- Awareness about Pulse Polio
- Awareness about Traffic Control
- Literacy Campaign
- Election Campaign
- Disaster relief Activities
- National Yoga Day Celebration

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 Acres	-	College Management	10 Acres
Class rooms	130	16	College Management	146
Laboratories	39	7	College Management	46
Seminar Halls	5	-	-	05
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	31	03	College Management	34
Value of the equipment purchased during the year (Rs. in Lakhs)	NA	20	College Management	-
Others	01(Examination block)	05 (Smart Class Rooms)	College Management	06

4.2 Computerization of administration and library

- INFLIBNET & Alis s/w Facility in Library
- Enhancement of E-Journal and e-books facility

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	52469	80,29,454.34/-	9572	11,25,500/-	62041	9154954.34/-
Reference Books	24052		704		24756	
e-Books	105600		19451		125051	
Journals	135		24		159	
e-Journals	6547		312		6859	
Digital Database	INFIBNET Alis s/w		NIL		INFIBNET Alis s/w	
CD & Video	1400		600		2000	
Others (specify)	1198					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	347	09	All Systems	18	02	26	50	
Added	63	03		08	01	30	25	
Total	450	12		26	03	56	75	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Training workshops (Information Technology) for faculty members
- Departmental websites up-gradation
- Library Software up-gradation
- Computerisation of student data and admission module.

4.6 Amount spent on maintenance in Rupees:

i) ICT	7.50 Lakhs
ii) Campus Infrastructure and facilities	85.00 Lakhs
iii) Equipments	7.50 Lakhs
iv) Others	10.00 Lakhs
Total :	110,00,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC collects feedback from the students and the analysis is shared with the faculty members for improving their performances.
- Providing information in the College Prospectus and Handbook as well as Students' Orientation Programme to provide basic know how of the college to the students
- Interactions in the Classroom and Laboratories with new students.
- Financial assistance provided to economically weaker students and personal counselling by Counsellors and Teachers
- Classes introduced for development of soft skill
- For the betterment of the students regular meetings are held with Student representatives.

5.2 Efforts made by the institution for tracking the progression

- Feedback collection and analysis from
 - student
 - Faculty members
 - Alumni
- IQAC with the help of Departments maintain a database of pass-out students
- The College maintains the records of all internal and end semester examination through the examination cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
7987	1152	38	-

(b) No. of students outside the state

423

(c) No. of international students

04

Men

No	%
7616	83.3

No	%
1523	16.66

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
6339	420	647	1231	NIL	8637	6229	470	830	1610	NIL	9139

Demand ratio 1/3 Dropout % 08

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Introduction of various job oriented and skill development programmes like RS-CIT
- Mental ability and General Knowledge subjects have been added in the V semester of B.Sc./B.Com./B.A.
- Remedial Classes for NET, SLET, Entry Level Coaching for CA/CS students

No. of students beneficiaries

368

5.5 No. of students qualified in these examinations

NET	13	SLET	52	GATE	52	CAT	21
IAS/IPS etc	-	State PSC	91	UPSC	43	Others	750

5.6 Details of student counselling and career guidance

- Mentor programme to provide full support and guidance to the students throughout their course.
- Student Counselling cell helps to overcome fear factor and mental blocks in decision making
- Department of Psychology has started counselling sessions for students for Career Guidance and Aptitude test.
- Guest Lectures and Seminars are conducted for career counselling.

No. of students benefitted 1543

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
117	2250	978	1554

5.8 Details of gender sensitization programmes

- Guest lecture gender sensitization
- Gender audit has been done

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 164 National level 110 International level 01

No. of students participated in cultural events

State/ University level 186 National level 14 International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 101 National level 12 International level 02

Cultural: State/ University level 32 National level 1 International level -

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	206	7,57,000/-
Financial support from government	445	15,00000/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- Enhancing knowledge through global education.
- Providing ethical and value based education.
- Nurturing a sustainable educational environment.
- Building intellectual and imaginative minds.
- Imparting high quality, affordable and accessible education.

Mission

- To encourage and promote students to participate in various extracurricular and sport activities
- To cultivate knowledge, skills, values and confidence in the students to grow, thrive and prosper.
- To instigate the spirit of leadership, integrity and deep sense of social justice in the mind of students.
- To enhance the commitment of faculties and students to the centrality of diversity, social justice and democratic citizenship.
- To establish global competence among students by inculcating optimistic thinking and positive spirit.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Designing and developing the curriculum to meet out the current needs of the students and society
- Incorporation of Job oriented and skill development programmes
- Enhancement of research activities among students

6.3.2 Teaching and Learning

- Timely completion of syllabi
- Encourage teachers to use ICT technologies
- Multiple teaching learning practices like lectures, presentations, films, documentary, case studies, role play, group discussions, computer labs teaching, industrial visits, corporate expert lectures, performance training and learning process

6.3.3 Examination and Evaluation

- Timely conduction of examination and result declaration
- Use of coding and decoding to maintain the proper secrecy
- Proper communication of exam related information among teachers, and students via web site
- Complete online procedure for examination and declaration of results

6.3.4 Research and Development

- Research committee has been established to deal with all matters related to research like research proposals, research granting schemes and agencies etc.
- Initiated the Procedure to start publishing two new journals viz.
 - The Subodh Journal of Social Sciences & Humanities (SJSSH)
 - The Subodh Journal of Commerce & Management (SJCM)

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 9572 numbers of text books added to the library
- 704 reference books added to the library
- 19451 e-books added to the library database
- 24 numbers of new journals subscribed
- Alis software for Library
- Purchase of 103 new PCs with latest configuration
- 16 new rooms are constructed
- 7 new labs are constructed
- 5 smart class rooms were installed

6.3.6 Human Resource Management

- Healthy and encouraging Environment
- 3 National and 1 International Conference were organised
- Sports day for faculty members
- 3 Faculty development programmes in collaboration with NITTR
- 13 workshops on various topics were conducted
- Teachers day celebration

6.3.7 Faculty and Staff recruitment

- Open advertisement in leading National newspaper followed by Written test and two rounds of Interview

6.3.8 Industry Interaction / Collaboration

- MOU signed with Bauman Moscow state Technical University, Russia
- MOU signed with University of Wolverhampton, UK
- MOU signed with NGOs Upvan, Seva Sansthan, Samrish Society and Samajik Anveshan evam Shodh sansthan
- MOU signed with Institute of Crystallography, Russian Academy of Sciences, Moscow, Russia
- MOU signed with Swansea Metropolitan University, Brookesby Melton College, Leicestershire and College Sir Gar.
- An agreement was signed with RSLDC (Rajasthan Skill and Livelihoods Development Corporation)
- Collaboration with RKCL (Rajasthan Knowledge Corporation Ltd.)
- Collaboration with Government of Rajasthan for Soil Testing
- MOU signed with ETCO e-waste Recycler Pvt. Ltd.
- Linkage with Bhandari Hospital and Research Centre, Jaipur
- Collaboration with Praveen Lata Sansthan and Satya, All India Welfare Society Girl Child Protection

6.3.9 Admission of Students

- Publishes advertisement in leading news papers
- Direct admission to meritorious students/ sports persons
- For remaining seats, merit list is declared
- Reservation for SC/ST/OBC candidates according to the state government norms

6.4 Welfare schemes for

Teaching	As per Statutory norms of State Government and Subodh Shiksha Samiti
Non teaching	As per Statutory norms of State Government and Subodh Shiksha Samiti
Students	Financial aid to economically backward students, Fee reduction to meritorious students, minority and sports achievers Direct admission to sport achievers

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	Yes	IQAC Members
Administrative	NO	-	YES	Internal Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Bulk message facility for information dissemination
- Switched to complete online procedure for Examinations
- Timely Updation of Website in order to publish the exam related information
- Declaration of results within 30 days
- Single Examination form for all the Semesters
- Mercy Tests for Final Year Students

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University provides all the resources needed
- Time to time visit of Experts from University
- Provides guidance on timely manner

6.11 Activities and support from the Alumni Association

- Regular Alumni meet
- Feedback taken from the Alumni and implemented the suggestions received from Alumni
- Invited eminent Alumni as speakers to the college for interacting with the students and motivating them
- Provides sponsorship for various student events

6.12 Activities and support from the Parent – Teacher Association

- PTM is organised on regular basis
- Parents get to know about their ward's progress
- Parent also give their suggestions to improve the quality of institution and administration tries to put all the suggestions into action

6.13 Development programmes for support staff

- Free Computer training programme for staff members
- Spoken English programme to improve their communication skills

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Water Harvesting System
- Solar Energy plant
- Conduction of Green Audit
- Formulation of the action plan for the next academic year in order to have better environmental sensitization
- The campus lights have been replaced by LED lights to reduce energy consumption
- Two Botanical Gardens
- Tree Plantation
- E-waste management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Installation of five Smart and V Sat classrooms to make teaching – learning more effective
- Modify the syllabi of various courses to cope up with current Industries' needs
- Incorporated job oriented and skill oriented courses

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Academic Calendar is prepared at the beginning of every session and followed strictly

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Installation of Water Harvesting System
- Installation of Solar Energy plant of 40 kw in the campus
- Teaching with ICT-aids like Smart Classrooms
- E-waste Management system

7.4 Contribution to environmental awareness / protection

- The campus lights have been replaced by LED lights to reduce energy consumption
- ELCB (Earth Leakage Circuit Breaker) have been installed at various locations in the campus to prevent any kind leakage and protect other electrical installations
- Single switch boards have been installed in every class room whereby all the lights and the fans can be switched off by a single click
- To utilize the waste water of RO water plant for watering of plants

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis was conducted by internal agencies to find out Strength, weaknesses Opportunities and Challenges of the college in order to enhance the quality of education, improve the environment of teaching as well as learning etc.

Strength: Autonomous Status; Centralised Location; Research Oriented Faculty; Supportive management

Weakness: lack of Boys Hostel

Opportunities: Development of Research Centres in specialised fields.

Challenges: Mushroom growth of private universities offering similar programs

8.Plans of institution for next year

- Social Awareness Programmes
- New Courses (UG and PG)
- Conduction of more Conferences, FDP's IQAC Seminars

Name: Dr. Leena Bhatia



Signature of the Coordinator, IQAC

Name: Prof. K.B.Sharma



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

DIAMOND JUBILEE YEAR 2014-15

ACADEMIC CALENDAR 2014-15

for Autonomous Scheme Students

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01. Monday, 7th July 2014
Commencement of 1st and 3rd Semester Classes
02. Monday, 21st July 2014
Orientation Programme
03. 3rd week of August 2014
Commencement of I CIA for 1st and 3rd Semesters
04. 2nd week of October 2014
Commencement of II CIA for 1st and 3rd Semesters
05. 3rd week of Nov. 2014
Commencement of 1st and 3rd End Term Semester Practical Exam
06. Last week of Nov. 2014
Commencement of 1st and 3rd Semester End Term Theory Exam
07. 25th to 31st Dec. 2014
Winter Break
08. Friday, 2nd January 2015
Commencement of 2nd and 4th Semester Classes
09. 2nd week of February 2015
Commencement of I CIA for 2nd and 4th Semester Classes
10. March 2015
Commencement of Annual Scheme Exam as per Schedule from University of Rajasthan
11. Last week of March 2015
Commencement of II CIA/Home Assignment for 2nd and 4th Semesters
12. 3rd week of April 2015
Commencement of 2nd and 4th End Term Semester Practical Exam
13. 1st week of May 2015
Commencement of 2nd and 4th Semester End Term Theory Exam
14. June 2015
Summer Vacation
15. Monday, 6th July 2015
Commencement of 1st, 3rd and 5th Semester Classes

CIA - Continuous Internal Assessment
The above calendar is tentative and it may be changed in any unavoidable circumstances